

Student placement and volunteer policy

We recognise that the quality and variety of work which goes on in a pre-school makes it an ideal place for students on placement from school and college childcare courses, as well as those on the diploma in Pre-school Practice or Tutor Fieldworker courses.

Students are welcomed into the pre-school on the following conditions.

- The needs of the children are paramount. Students will not be admitted in numbers which hinder the essential work of the pre-school.
- Students must be confirmed by their tutor as being engaged in a bona fide childcare course that provides necessary background understanding of children's development and activities.
- Students required to conduct child studies must obtain written permission from the parents of the child to be studied.
- Any information gained by the students about the children, families or other adults in the pre-school must remain confidential.
- Students working within the pre-school will be asked to sign a confidentiality agreement to cover their time at pre-school.
- Unless registered as fit persons, students will not have unrestricted access to children.
- Any student or volunteer approached by a parent/carer seeking advice or to inform them of information pertaining to the child, that is not of a general nature must seek out the child's key person or team leader. The parent/carer may then liaise with these staff members.