



Photography and Mobile Phone Policy

Here at Barton Le Clay Preschool we consider safeguarding of the upmost importance. Therefore we have strict procedures in place about photographing the children who attend and how these photographs are used.

Procedures

We ask parents for permission to use the photos/video of their children for the purpose of displays, publicity and in profiles. We also ask parental permission for their child to be photographed by a professional photographer or by parents for special events.

Only photos taken by staff with a setting camera or video camera will be used in the setting, newsletter or for publicity.

Staff will never take photos on their own personal cameras or mobile phones. Mobile phones are kept out of the play areas along with other personal belongings and Staff are prohibited from using them during their hours of employment. The Pre-schools landline can be used to receive personal calls of an urgent nature. This prohibition includes the sending and receiving of text messages.

If there are outside photographers attending the setting for any reason other than that of school photos, we will notify parents and ask for their permission separately for their child to be photographed.

When an event takes place such as Christmas Play/Party, birthday or fundraising day where other parents may take photos, we will notify parents of this occurrence in advance.

We discuss with parents any concerns they have with any of the photography occurring in the setting. We hope that an understanding can be reached in all situations.

